

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING

August 11, 2016

H. Banquer called the meeting to order at approximately 10:00 A.M. on Thursday, August 11, 2016 at the St. John the Baptist Parish Library, LaPlace LA. Members present were: H. Banquer, R. Drexel, C. Fauchaux, R. LeBlanc, and R. Lemons thus a quorum was achieved. Also present were E. Martin (Transdev), A. DeJong (GCR Inc.), S. Van Sickle (Solutient), A. Coulon (GCR Inc.), and Angelique Barker (Stagni & Co.).

H. Banquer asked all board members to review the meeting minutes from the June 9, 2016 and July 14, 2016 meetings. It was moved to accept the minutes by R. LeBlanc and seconded by C. Fauchaux. Motion carried unanimously.

S. Van Sickle presented the July (through 7/11) and August (through 8/9) Secretary/Treasurer's Reports. Final versions of FY15 are included in June packet. Trial balance report included. July: Profit and Loss year to date through July 7 is negative \$61,111.91. Profit and Loss for calendar year 2015 is negative \$231,788.30. Profit and Loss inception through July 7 is \$569,567.09. Total Liabilities & Equity as of July 7 is \$768,759.23. Total Liabilities and Equity as of December 31, 2015, is \$932,314.39. Cash Flows through July 7 and from inception total \$273,334.34. Cash Flows January through December 2015 total \$432,933.23.

H. Banquer requested a motion for approval of the July Secretary/Treasurer's Report. It was moved by R. LeBlanc and seconded by C. Fauchaux. Motion carried unanimously.

August: Profit and Loss year to date through August 9 is negative \$124,189.50. Profit and Loss inception through August 9 is \$506,489.50. Total Liabilities & Equity as of August 9 is \$705,681.64. Cash Flows through August 9 and from inception total \$254,264.61.

The board expressed concern about RPTA's cash position and requested an analysis of cash flows through the remainder of 2016 and going forward in 2017. R. Lemons noted that there is potentially time to amend our amounts for 2016, if needed. Requests for local funding for 2017 from St. John and St. Charles must be submitted within the next couple months.

H. Banquer requested a motion for approval of the July Secretary/Treasurer's Report. It was moved by C. Fauchaux and seconded by R. Lemons. Motion carried unanimously.

S. Van Sickle listed the following checks for accounts payable:

Payment Made to	Description of Expense	Amount	Check No.
L'Observateur	Invoice #6206 June 9 th Meeting Notice	\$30.00	982
Stagni & Company LLC	Invoice #1757 Final Billing on Audit Engagement for Year Ending 12/31/2015	\$13,000.00	983
The Solutient Corporation	Invoice #10318 June 2016 Services	\$5,536.05	984
Transdev	Voided due to Memo Error		985
Brent Petit	2016 2 nd Quarter Per Diems	\$60.00	986
Helen Banquer	2016 2 nd Quarter Per Diems	\$120.00	987
Richard Drexel	2016 2 nd Quarter Per Diems	\$180.00	988
Robbie LeBlanc	2016 2 nd Quarter Per Diems	\$180.00	989
The Solutient Corporation	Invoice #10334 July 2016 Services	\$5,536.05	990
Transdev Services Inc.	Invoice No. 0705-2016 June 2016 Services	\$96,037.20	991
Transdev Services Inc.	Invoice No. 0805-2015 July 2016 Services	\$90,846.00	992
LaPlace Newsmedia LLC (Remit to: L'Observateur)	Invoice #0716 July 14 th Meeting Notice, Meeting Minutes Nov 2015-May 2016	\$675.00	993

H. Banquer requested a motion for approval of the accounts payable. It was moved by R. LeBlanc and seconded by C. Fauchaux. Motion carried unanimously.

A. DeJong presented the draft resolution to support passenger rail service that was deferred from the July meeting.
RPTA

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H. Banquer requested a motion for approval of Resolution 06-2016. It was moved by R. Drexel and seconded by R. Lemons. Motion carried unanimously.

E. Martin presented the pass program selection. #5285 was selected (the sheet with passenger names was unavailable).

H. Banquer informed the board of the issue regarding former board member Cynthia Clarke and her lawsuit against the state ethics board. S. Van Sickle said there is a report that must be completed a year after serving on a board and that she can request more information from Marie Lively. H. Banquer and B. Petit will circulate all information with the board.

A. Barker presented the 2015 Audit Report. There were no findings and our accounting work was good. However, the assets are decreasing because of operating losses and that is unsustainable. Expenses need to be cut or more revenue needs to be found. The threshold for single audit was increased (for federal programs) this year, so a single audit was not required. This year's audit report will look slightly different than last year's because of this change.

E. Martin presented Transdev's Operations Report for July 2016. The number of passengers transported was 1,098. The daily average was 47.92 riders. Average scheduled trips per hour was 1.22. The on time rate was 93.25%. Revenue collected was \$2,351 and 10 vouchers. 18,558 miles traveled at a cost of \$4.89 per mile. Average miles per trip was 15.49. Total trip requests 1,382. ADA denial rate was 0%. There were 190 requested trips that were not scheduled.

R. Lemons asked E. Martin about passenger waits after their appointments at government facilities. R. Lemons and E. Martin discussed details of service operations. R. Lemons will follow up directly.

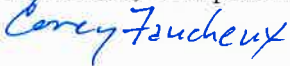
E. Martin placed the new Goshen Coach into service. It does not have decals yet, but it was needed as another bus was in the shop with a computer issue.

The next meeting date was scheduled for September 8, 2016 at 10:00 a.m. at the same location, the St. John Parish Library. The Council Chambers are being renovated and are not available for meetings.

Having no more business to discuss, the meeting was adjourned at approximately 11:00 am.



~~Brent Petit, Chairperson~~



Date